

CLAIM/REQUEST FOR HEARING

*Have File _____ *

*No File _____ *

*Entered/Computer _____ *

NOTICE OF

INSTRUCTIONS:

- 1) If you are an employee or a dependent of a deceased employee and you want to file a claim and to also request a hearing in order to obtain benefits, fill out parts A, B, and C below and on the back. If you already have, at some time in the past, filed a claim with the State Board of Workers' Compensation in this case and you now want a hearing in order to obtain benefits, fill out parts A and C below and on the back. If you fill out parts A and B only and sign on the back, a hearing will not be scheduled. If you are an employer or insurer and you want to suspend benefits to an employee or dependent, fill out parts A and C below and on the back.
- 2) Sign this on the back. If you have an attorney, he or she may sign on your behalf. The State Board of Workers' Compensation does not require you to have an attorney. Send a copy to all counsel and unrepresented parties.
- 3) Send this, plus 5 extra copies of both sides, to the State Board of Workers' Compensation, Suite 1000 - South Tower, One CNN Center, Atlanta, Georgia 30303-2788.
- 4) Do not send a cover letter to the Board. The Board will mail a notice to all parties.
- 5) If you need assistance in filling out this form, you may call the State Board of Workers' Compensation in Atlanta at (404) 656-3818 or 1-800-533-0682 [toll free].
- 6) If you do not know the name of the employer's insurance company, you may call (404) 656-3692 or 1-800-743-5436 [toll free] to see if the information has been recorded with the State Board of Workers' Compensation.

A. IDENTIFYING INFORMATION

Employee's Name (First) (Middle) (Last) _____

Employee's Phone Number Social Security Number

Employee's Street Address _____

City State ZIP Date of Injury

Employer's Complete Legal Name _____

County of Accident State Employer's Phone Number

Employer's Address _____

City County State Zip

Name of insurer (for workers' compensation) for employer on date of injury

B. NOTICE OF CLAIM

INCOME BENEFITS: If you want income benefits, identify here the type of benefits you want (total disability benefits[TD], temporary partial disability benefits[TPD], or permanent partial disability benefits[PPD]) and the specific dates for which they are requested.

 MEDICAL BENEFITS: If you are requesting medical benefits, list the specific amounts of each bill and the names of the providers of services. [You may attach one extra sheet if necessary. Do not send copies of bills to the Board.] If you are requesting mileage, provide a summary of the trips.

 ASSESSED ATTORNEY FEES/PENALTIES: State the legal ground and list the code sections which support your request. If the basis for this request is failure to comply with an order or award, give the date it was issued.

 REASON FOR SUSPENSION/TERMINATION REQUEST: If you want to suspend or terminate the benefits of an employee or claimant, specify the reason here.

 OTHER:

I certify that I have today sent a copy of this
If an attorney is signing to all counsel and unrepresented parties. The this, type here

the name, names of counsel to whom this has been sent are: address and telephone number:

Signature

Date